

CCUSA 901 E Street, Suite 300 San Rafael, CA 94901 T [415] 339-2740 E camps@ccusa.com W www.ccusa.com

RETURNING STAFF INVITATION

This is an official guarantee of employment for the following staff member.

The staff member must submit this invitation as part of their CCUSA application online. A separate official contract must be signed by both camp and the staff member. The contract must cover:

- Contract start & end dates
- Salary (including any deductions)
- Time-off policies
- Job Description
- Room & board policies
- Weekly average working hours (*Support Staff may not work more than 9.5 hrs per day and a total of 57 hours per week)

Participant Information

Name:	Country of Residence:
Email:	Phone:
Note: If you are unsure of start date, end date or p	position, please leave blank.
Report to Camp Date:	Contract End Date:
Position:	
Camp Information	
Camp Name:	
Camp Contact Name:	
Email:	Phone:
If submitting this form electronically, please tick the box below and type name & date into the corresponding fields. If you are completing this form manually, please sign and date in the corresponding boxes.	
Camp Representative Signature	Date
Participant Signature	Date

Once this form is signed by both the camp representative and participant, please submit to your local CCUSA office or email to **camps@ccusa.com**.

